

**Person Specification – Nursery Manager**

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| **Attributes** | **Essential** | **Desirable** |
| Qualifications and Training | * Level 3 NVQ | * Evidence of Continuing Professional Development. |
| Experience | * At least three years in post experience, * Early leadership experience – for example, managing staff, working with parents. * Experience of leading, motivating and developing staff, * Experience of developing excellent provision for all pupils. | * Experience of delivering staff training, * Experience of delivering parent training. |
| Knowledge and Understanding | * Knowledge of recent and current developments within the Early Years Foundation Stage. * Knowledge of current educational issues * Excellent understanding of and experience in using assessment data to inform development planning. | * Knowledge of KS1 curriculum. |
| Skills and Personal Qualities | * Excellent classroom practitioner, * A positive and resilient individual with drive, integrity, a cheerful disposition and a sense of humour, * Excellent presentation and inter‐personal skills, * Highest standards of professional conduct, * Ability to form positive relationships with children, adults and parents, * Able to communicate effectively orally and in written form, * Ability to prioritise and time manage effectively, * Ability to use own initiative. | * Confident about presenting to staff and other stakeholders. |